

Registration Cancellation Form

Form for canceling Registration done on-line by a candidate

Who should use this form?

Category I. Cancellation in the following cases.

- i. Erroneous typing of receipt number / receipt date / receipt amount by the complainant
- ii. Erroneous selection of counter name by the complainant

Category II. Cancellation of another person's registration as in the following cases

- i. The complainant attempted his on-line registration in a different person's account before the latter had signed out of his account.
- ii. Receipt number typed by another person happened to be the one of the complainant.

- 1. Name of the Complainant :
- 2. College Name :
- 3. Course Code :
- 4. Candidate code :
- 5. Semester :
- 6. Mobile phone number of candidate :
- 7. Reason for Cancellation :
- 8. Receipt / Chalan Number used by the Complainant :
- 9. Receipt / Chalan date :
- 10. Name of the Friends Counter / Cash Counter :
- 11. Recommendation of HOD :

Swapped Receipt Number (applicable to Category II only)

- 12. Whether another person's registration is to be cancelled (in the case of swapping) : Yes / No
- 13. If answer to question '12' is yes, fill up items '13 to 21' with details of the other person
- 14. Name of the other candidate :
- 15. College Name of the other candidate :
- 16. Course :
- 17. Semester :
- 18. Candidate Code :
- 19. Receipt Number used by the other candidate :
- 20. Receipt Date :
- 21. Recommendation of HOD of the other candidate :

Signature of the Complainant

Office Use

- a. Whether ID proof is verified :
- b. Whether receipt number and date are verified with original records by Computer Centre Staff :