

**UNIVERSITY OF KERALA**  
(Re-accredited by NAAC with 'A++' Grade)  
**OFFICE OF THE CREDIT & SEMESTER SYSTEM**

No.CSS/Acad 7/2022

Dated : 31.12.2022

**REVISED NOTIFICATION**

Sub:-Ph.D. Course Work Examination December 2022 session – submission of applications  
– regarding.

Applications are invited from the Research Scholars (both full-time and part-time) for the Ph.D. Course Work Examination of December 2022 session. The effective **date of registration of the research scholars applying for the Ph.D. coursework examination should be on or before 30.06.2022.**

The Course Work Examination was introduced for all Ph.D. Programmes with effect from July 2009 session onwards. As per the University Order No.Ac.El/2018 dated 19.09.2018, a total of two chances shall be allowed to a Research Scholar (both part-time and full time) for the Course Work Examination; the first chance shall be given after six months of registration, and if the candidate fails in the first chance, one more chance shall be given in the succeeding examination.

The Ph.D. coursework examination consists of four papers: Paper I: CPE-RME- Research Methodology (4 credits) (MPhil degree holders who have completed the Programme with Research Methodology as a separate paper are exempted from writing this paper); Paper II: CPE-RPE- Research and Publication Ethics (2 credits); Paper III and Paper IV (4 Credits each) based on the topics covered under the proposed Ph.D. Programme.

Those who have not been able to complete the Course Work Examination in one sitting can appear for the individual paper(s) that they have not cleared.

The research scholars will be permitted to continue their research programme, only on producing the Pass Certificate related to Course Work Examination. The registration of failed candidates will get cancelled.

The prescribed application form and the hall ticket format can be downloaded from the university website: [www.keralauniversity.ac.in](http://www.keralauniversity.ac.in). Other details, including the fee amount to be remitted, manner of remittance, address to which the application is to be submitted, etc., are available on the application form.

The last date for receipt of the duly filled-in application without fine is **23.01.2023** (5.00 PM), and with a fine of Rs. 150/- is **25.01.2023** (5.00 PM). A superfine of Rs. 400/- will be levied on applications received up to **28.01.2023** (5.00 PM).

Sd/-  
**CONTROLLER OF EXAMINATIONS**

No:  
 Details of fee remittance:  
 Amount Rs.  
 Date of remittance:  
 KU /Friends PIS No./DD No.  
 Name of bank/Cash Counter

**UNIVERSITY OF KERALA**  
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 APPLICATION FOR REGISTRATION  
**Ph. D COURSE WORK EXAMINATION**  
**DECEMBER 2022 SESSION**

Rs. 25/-  
 For office use

Register No.

Name and address of the Chairman, Doctoral Committee with Office Seal  
 (Dated signature on the photograph)

.....  
 .....  
 .....  
 Office Phone.....Mob:.....

Affix passport size  
 photograph duly  
 attested by the  
 Chairman, Doctoral  
 Committee

Name of candidate ( <b>BLOCK LETTERS</b> ) as entered in the qualifying certificate	
Age and date of birth :	
Sex :	
Permanent Address ( <b>CAPITAL LETTERS</b> )	Address in which communications are to be sent:
PIN Code:                      Tel/Mobile:	PIN Code:                      Tel/Mobile:
Ph. D Registration Order No. and Date <small>(Please attach a copy of the UO attested by the Chairman of the Doctoral Committee)</small>	
Whether Research Methodology paper is exempted or not <small>(If yes, furnish the details of the Reg. No. &amp; Year of the M.Phil. Examination passed)</small>	
Name of Faculty	
Department	
Topic of research	
Name and address of supervising teacher (With contact Telephone/mobile phone number & e-mail ID)	
Signature of the Supervising teacher	

**Details of the examinations the candidate intends to appear for:**

Paper	Title	Centre of Examination	Whether Appearing for the I/ II Chance
I	*Research Methodology	☆	
II	Research and Publication Ethics		
III			
IV			
Register Number of previous appearances (If any)			

*\*Candidates having M.Phil degree are exempted from writing the **Paper I Research Methodology examination***  
*☆Those with M.Phil Degree may write "Exempted", in this column; others may leave the column blank*

**Declaration by the applicant**

I hereby confirm and declare that the entries made above are true to the best of my knowledge and that they have been made in my own hand writing

Place

Date

Signature of Candidate

Counter signature of Chairman, Doctoral Committee

### INSTRUCTIONS FOR SUBMITTING THE APPLICATION:

1. All columns in the application form should be carefully filled in by the candidate in their own handwriting.
2. Name of the candidate, as stated in the application form, should strictly conform to that appearing in the Qualifying Certificate and the Ph. D. Registration Order.
3. The following enclosures should form part of the application:
  - (i) Hall Ticket Format with the columns filled in, along with photograph, as per directions.
  - (ii) Self-attested copy of the Qualifying Certificate. (PG Certificate)
  - (iii) Copy of the Ph.D. Registration Order duly attested by the Chairman of the Doctoral Committee concerned.
  - (iv) Self-attested copy of the original M.Phil. degree diploma.
  - (v) DD/ University Pay-in-Slip in original for the prescribed examination fee. (DD obtained from any branches of SBI, payable at SBI, Kerala University Office Campus Branch, Palayam, Thiruvananthapuram, and drawn in favour of the Finance Officer, University of Kerala may be submitted.)  
Those who remit the fee through DD shall pay an additional amount of Rs. 35/-(Rs.585/-), along with the examination fee, towards DD handling charges.
  - (vi) **Two Self addressed, duly stamped envelopes (23 x 11 cms) for sending (1) hall ticket by Registered post(Rs 22/-) and (2) sending Certificate and Marklist by Registered Post(Rs 22/-)**
4. All enclosures should be placed between the application form and the hall ticket, neatly secured with a tag/twine.  
The cover containing the application should have the superscription APPLICATION FOR REGISTRATION TO THE Ph.D COURSE WORK EXAMINATION DECEMBER 2022 SESSION
5. Applications should be addressed to THE DEPUTY REGISTRAR, CREDIT AND SEMESTER SYSTEM, UNIVERSITY OF KERALA, KARIAVATTOM, THIRUVANANTHAPURAM. Pin 695581, Phone- 0471 2308328.
6. The last date for the receipt of the application at the Office of Credit and Semester System will be **23.01.2023** (without fine)
7. **Defective applications or applications not accompanied by the requisite documents/ the prescribed fee will be summarily rejected.**

### General instructions:

1. Candidates are eligible to apply for admission to the coursework examinations whose effective date of registration is on or before **30.06.2022** . A total of two chances for the Course Work Examination be allowed to a Research Scholar in such a way that the first chance will be given after 6 months of registration and if the candidate fails in the first chance, one more chance will be given in the succeeding examination.
2. The Research Scholars will be allowed to continue their research programme after a period of two years from the date of registration, only on production of their Course Work Pass Certificates, to the Ph.D Section.
3. Duration of each paper : 3 hours

### Fee Details:

Application forms can be downloaded from [www.keralauniversity.ac.in](http://www.keralauniversity.ac.in). Remit Rs 25/- along with fee, towards the cost of application form.

Examination Registration Fee : Rs.525/- (per paper)

**(Fee once paid will not be refunded)**

Sd/-

**CONTROLLER OF EXAMINATIONS**



INSTRUCTION TO CANDIDATES:

- 1 Candidates should take their places in the examination hall at least ten minutes before the commencement of the examination. Those presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Anybody suffering from infectious diseases of any kind will not be admitted for the examination. **Candidates should bring with them their hall ticket on each day of examination and make it available for inspection by the invigilator on duty or by any other authorized person.**
- 2 Candidates are prohibited from writing upon their hall tickets /question papers. They are also prohibited from writing their names on any part of the answer books. Further they shall not write their Register number on any portion of the answer book, except in the space provided for in the facing sheet.
- 3 Candidates are not allowed to carry mobile phones in the examination hall.
- 4 Calculators can be used in certain examinations with the permission of the Chief Superintendents of the examination centers.
- 5 Candidates shall leave the examination hall only after the expiry of 2½ hours from the commencement of the examination, with the consent of the invigilator.
- 6 Candidates are prohibited from introducing into the examination hall any book or portion of a book manuscript or paper of any description or from communicating with any person outside the examination hall. Any candidate found violating any of the rules relating to the conduct of examinations will be sent out of the hall forthwith and he/she will not be permitted to sit for the remaining papers.
7. When a candidate has finished writing answers, he shall hand over the answer book to the invigilator on duty.

Sd/-

CONTROLLER OF EXAMINATIONS