UNIVERSITY OF KERALA
OFFICE OF THE CONTROLLER OF EXAMINATIONS

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CE/110/04/2016   26.04.2016

NOTIFICATION

Sub: Second Year B.Com. (Computer Applications – Three Main System of SDE/LSC Centres) Degree Examination, June 2016 - reg.

It is hereby notified for the information of all concerned that the last date for online registration for the **Second Year B.Com. (Computer Applications – Three Main System of SDE/LSC Centres) Degree Examination, May 2016** is as detailed below:

Registrations shall be done online at www.de.keralauniversity.ac.in.

On line registration Starts from	Last dates for online registration		
	Without fine	**With fine of Rs. 50/-**	**With Superfine of Rs. 250/-**
26-04-2016	**05-05-2016**	**07-05-2016**	**10-05-2016**

Detailed Time Table will be published in the University Office, Information Centres, Examination Centres and in the University Web site. Candidates registering for the Examination should remit a CV Camp fee of Rs.200/- in addition to the normal Examination fee.

Instructions for online registration is appended.

Controller of Examinations

Copy to,
1. The P.R.O for urgent Press release.
2. The Reception Officer.
3. The Director, School of Distance Education, Thiruvananthapuram.
4. P.S to V.C/ P.V.C.
5. P.A. to C.E / Registrar / F.O.
6. J.R II Exams/JR – SDE/D.R.- I Exams/A.R-B.Com.
7. **ED XVII Section**/ M&C / EK I/EB III Section
8. Form Section/ Cash Section/Central Tapal
9. Audit / Exam. Store / C.D. Unit/AR QPR.
10. Stock File & File Copy.

APPENDIX

Instructions for online registration process

1. The candidate shall login to the University website www.de.keralauniversity.ac.in

2. 2014 admission students click on Trace Candidate Code link to obtain Candidate Code and login using the same.

3. Second year candidates are not allowed to change the centres of their first appearance.

4. Take separate chalan for each exam registration for each student. Same chalan should not be used for regular and supplementary /improvement exam registrations.

5. Student who wish to appear for 1st year improvement/ supplementary exam should mandatorily register for 2nd year regular exam.

6. All incomplete /incorrect applications will be rejected summarily.

7. Students should submit the printout of registration along with chalan/receipt of fee to SDE Director.

8. Verify your photograph and signature. If photo and sign is not available or incorrect then student may upload his/her updated photo and sign using the Upload Photo/Sign link. Please note that this photo appears in the hallticket which will be released later on after application verification. Halltickets without proper photo and sign may be rejected at examination centre on exam date.

9. For supplementary/improvement registration click on the checkbox to select/unselect your subject preference. If you wish to edit your subject details for supplementary/improvement exam after registration, then click on the Cancel Registration button available in your profile against that exam. Please note that your current registration for this particular exam will be permanently removed from the system and the student should apply fresh. Fine fees may be levied from students if he/she tries to register on or after fine dates.

10. If you wish to change your receipt details (for all exam registrations) use the Edit Registration button.

11. Fee concession is not available in online mode for Second year registration. If SDE/LSC student wishes to opt fee concession for such exams they may submit applications offline at SDE office directly. For regular exams, fee concession will be applicable for SC/ST and OEC students alone. If such students try to register on or after fine dates then fine for that day will be levied from these students.

12. **For any queries contact:**

    SDE/LSC students – sdekeralauniversity@gmail.com