

## **Common Guidelines for the evaluation of Dissertation and Vive-Voce**

Total Instructional Hours: 3/Week

Marks 100(project 80+ viva 20)

### **Guidelines for Teachers**

1. The project/Dissertation should be done under the direct supervision of a teacher of the department. The work of supervising the Projects should be distributed equally among all the faculty members of the departments
2. The teaching hours allotted in the sixth semester for the project/Dissertation (i.e. 3 hours/week) is to be used to make the students familiar with Research Methodology and Project writing.
3. A maximum of five students will work as a group and submit their project (as single copy) for the group. The members of a group shall be identified by the supervising teacher. Subsequently each group will submit a project/dissertation and face the viva individually/separately.
4. The list containing the group and its members should be finalized at the beginning of the sixth semester.
5. Students should identify their topics from the list provided in consultation with the supervising teacher. The group will then collectively work on the topic selected.
6. Credit will be given to original contributions. So students should not be allowed to copy from other projects or NET.
7. There will be an external evaluation of the project by an External examiner appointed by the University. He/She will value the project for 80 marks. This will be followed by a viva voce, which will be conducted at the respective college jointly by the external examiner who valued the projects/dissertations and an internal examiner. The viva voce will be for 20 marks. All the members within the group will have to be present for the viva voce.
8. The project or dissertation must be 20 to 25 pages. The maximum and minimum limits are to be strictly observed.
9. A 'Works Cited' page must be submitted at the end of the project/dissertation.
10. There should be one-page Preface consisting of the significance of the topic, objectives and the chapter summaries.
11. Two copies have to be submitted at the department by each group. One copy will be forwarded to the University for valuation and the second copy is to be retained in the department.

## Split up for marks for the Project work

### BA English Language and Literature

Total Marks (Project Evaluation)	80
Viva Voce	20
Grand Total	100

### BA -History

Criteria to be considered for Project Evaluation

#### 1. Project Report

No	Indicators	Marks	* Grade	Total
1	Introduction & Review of Literature	10		
2	Methodology	10		
3	Analysis,	40		
	Conclusions & Suggestions	10		
4	Bibliography & Appendix	5		
	Total	75		

- The Grade may be either A,B,C,D or E

#### 2. Viva Voce

No	Indicators	Marks	* Grade	Total
1	Presentation skills	5		
2	Clarity in the subject	5		
3	Defending	10		
4	Overall	5		
	Total	25		

- The Grade may be either A, B, C, D or E

## BA-Economics

### Criteria to be considered for Project Evaluation

Sl.No	Criteria	Maximum Marks
1	Introduction	15
2	Review of Literature	10
3	Analysis	20
4	Findings and Conclusions	15
5	Language	15
6	Bibliography	5
7	Sub Total	80
8	Viva Voce	20
Grand Total		100

## BA-Sociology

### Criteria to be considered for Project Evaluation

No	Indicators	Score
1	Introduction & Review of literature	20
2	Methodology	10
3	Analysis	30
4	Conclusion & Suggestions	10
5	Bibliography & Appendix	10
Total		80

Project Viva            20  
Total                      100

## BA-Islamic History

Total Marks (Project Evaluation)            80  
Viva-Voce    20  
Grand Total                                        100

## **BA Malayalam Language and Literature**

Total Marks (Project Evaluation)	80
Viva Voce	20
Grand Total	100

## **BA Arabic Language and Literature**

### **Evaluation Points**

In the evaluation of the project report following points may be consider and the distribution of marks shall be as given against each point

- Importance of the work and the study design - 15 marks
  - Conclusions drawn - 15 marks
  - Adequacy of information and reference /bibliography – 15 marks
  - Clarity of language and explanation - 15 marks
  - Organization of the report and overall presentation - 20 marks
- Total - 80 marks  
Viva voce - 20 marks

## **BA Music**

Marks for Project Evaluation	80 marks
<u>Marks for Viva voce</u>	<u>20 marks</u>
TOTAL	100 marks

## **BA Philosophy**

Marks for Project Evaluation	80 marks
<u>Marks for Viva voce</u>	<u>20 marks</u>
TOTAL	100 marks

## BA Politics

Marks for Project Evaluation	80 marks
<u>Marks for Viva voce</u>	<u>20 marks</u>
TOTAL	100 marks

## BA Hindi Language and Literature

### Evaluation Points

In the evaluation of the project report following points may be consider and the distribution of marks shall be as given against each point

- Importance of the work and the study design - 15 marks
  - Conclusions drawn - 15 marks
  - Adequacy of information and reference /bibliography – 15 marks
  - Clarity of language and explanation - 15 marks
  - Organization of the report and overall presentation - 20 marks
- Total - 80 marks  
Viva Voce - 20 marks  
Total - 100 marks

## BA Tamil Language and Literature

### Evaluation Points

In the evaluation of the project report following points may be consider and the distribution of marks shall be as given against each point:

- Selection and Relevance of Title - 20 marks
  - Data collection and classification - 20 marks
  - Research methodology/bibliography - 20 marks
  - Clarity of language and explanation - 20 marks
- Total - 80 marks  
Viva Voce - 20 marks

## FIRST DEGREE PROGRAMME SIXTH SEMESTER SCORE SHEET FOR PROJECT

First Degree Programme in  
Course Code:

Semester: 6  
Month: April/May.....

<b>Candidate Code</b>	<b>Name of the Candidate</b>	<b>Project</b>	<b>Viva-voce</b>	<b>Grand Total</b>

**Name &Signature with Date**  
**(External Examiner)**

**Name &Signature With Date**  
**(Internal Examiner) / ( Head of the Department)**